



Church Extension Fund

*Grants  
Program*



# The Mission

*Church Extension Fund is a ministry of partnering Christians to make resources available for members and churches of the Michigan District in carrying forward the Great Commission.*



## Church Extension Fund

### Grants Program

The CEF Grant Program was established by the Church Extension Board of Trustees for the use and benefit of the congregations and agencies of the Michigan District in carrying out their mission and ministry. The program offers a unique opportunity for Church Extension to provide funds for this purpose, as put forth in the Mission Statement, in addition to its basic purpose of providing low-cost loans to the Michigan District and its congregations.

#### *Goals:*

The following are general goals of the CEF Grant Program:

- To assist Christian people – congregations, boards, the Michigan District – in implementing the Great Commission: "Go ye, therefore, and make disciples of all nations."
- To provide "seed" or start-up money for projects that can later be funded by other means or which can become self-sustaining.

- To encourage new and innovative ideas that could provide a model for other congregations or organizations.
- To present forms of ministry which are consistent with the mission and purpose of the Michigan District of the LCMS

#### *Purpose:*

The mission is to glorify God by providing funding for special projects and events that benefit ministries in spreading the Gospel of Jesus Christ.

#### *Priorities:*

While the Church Extension Fund seeks to encourage grant proposals from a wide range of ministries, priority will be given to programs which:

- Establish and enhance new models of ministry which spread the Gospel of Jesus Christ.
- Bring together Christians in gatherings which educate, inspire and otherwise build up the oneness of God's people.
- Encourage and assist individuals seeking to serve the Church and God's people.
- Utilize grant dollars as a matching challenge to encourage other gifts which will benefit congregations, organizations and/or people in need.
- Support people and/or organizations in times of significant crisis or need.

## *Guidelines:*

### **Time Limits:**

The time frame for completing any Grant project shall be two years from the date of the Grant application approval unless a special exception is granted.

### **Financial Limits:**

The dollar limit for any Grant approved by the Grant Committee is \$10,000. Applications for Grants in excess of this amount are reviewed by the committee with a recommendation made to the Church Extension Fund Board of Trustees. Additional documentation in this case may be requested.

### **Exclusions:**

Grants are normally approved to provide seed money for new initiatives as described in the Priority and Goals section. The following are generally NOT allowable for CEF Grant funding:

- Capital expenses – building equipment and improvement (unless part of a qualifying capital expense).
- Expenses for salaries or programs that are a part of a parish or board's present or proposed budget.
- Programs that will need ongoing CEF grant funding. Congregations/organizations should not become dependant on CEF funding.

## *Submitting the CEF Grant Application Form:*

All Grant requests must be submitted either on the enclosed Grant Proposal Form or may be computer reproduced in the same format of three pages. If necessary, additional pages of supporting documentation may be attached.

The CEF Grants Committee meets quarterly (February, May, August, November) to consider Grant applications. To assure prompt consideration of your application, forward the original signed application to the CEF office to arrive before one of the following dates:

- January 31
- April 30
- July 31
- October 31

### **Applications to:**

**CEF Grants Committee  
3773 Geddes Road  
Ann Arbor, MI 48105-3098**

For further information or questions, please call 1-800-242-3944.

## *Evaluation Form:*

Grant recipients are required to complete and submit an evaluation report. An Evaluation Report Form will be mailed to each Grant recipient after the final Grant disbursement is made. Completion and prompt return of the Evaluation Report Form assists the committee in the consideration of future requests for like projects.





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